



HAPPY JOE'S OTTUMWA PARTY ROOM RESERVATION AGREEMENT

GOOD PARTY ROOMS RESERVED EVERY TWO HOURS BEGINNING AT 11:00 AM MONDAY THRU SATURDAY AND 3:00 PM ON SUNDAY. EX: 11:00-1:00, 1:00-3:00, 3:00-5:00, 5:00-7:00, AND 7:00-9:00.

WE WOULD GREATLY APPRECIATE PARTIES LEAVING 10 MINUTES EARLY, SO WE MAY CLEAN UP FOR THE NEXT PARTY.

1. A \$25.00 RESERVATION SECURITY DEPOSIT IS REQUIRED UPON BOOKING A PARTY IN THE PARTY ROOM. IF RESERVATION IS BEING MADE BY PHONE, AGREEMENT MUST BE SIGNED AND DEPOSIT MADE WITHIN **48 HOURS** OF BOOKING. YOUR \$25.00 DEPOSIT WILL BE APPLIED TO YOUR BILL OR REFUNDED IF ROOM IS LEFT IN THE SAME CONDITION AS PRIOR TO YOUR PARTY. **WE DO APPRECIATE YOUR PARTY SPENDING A MINIMUM OF \$50.00.** PLEASE NOTE, IF YOUR PARTY IS LESS THAN **20 PEOPLE** YOU MAY BE ASK TO SHARE THE ROOM WITH OTHER CUSTOMERS. THIS ALL DEPENDS ON OUR SEATING NEEDS.
2. IF YOU MUST CANCEL, DEPOSIT WILL BE FORFIETED UNLESS CANCELLATION NOTICE IS RECEIVED 48 HOURS PRIOR TO PARTY TIME AND DATE. UPON PROPER CANCELLATION WITH **MANAGER ON DUTY** YOU WILL RECEIVE A FULL DEPOSIT REFUND.
3. ANY DECORATIONS USED **MAY NOT** BE TAPED OR ATTACHED TO WALLS. PLEASE NO CONFETTI.
4. WE DO NOT ALLOW USE OF PINATAS UNLESS YOU HAVE THE PULL STRING TYPE. THIS RULE IS FOR THE SAFETY OF ALL PARTY PARTICIPANTS.
5. **SILLY STRING AND LIKE ITEMS** ARE FORBIDDEN BECAUSE OF MESS AND POTENTIAL DAMAGE TO WALLS AND FURNITURE.
6. **WE DO NOT ALLOW ANY OUTSIDE FOOD, EXAMPLE: ICE CREAM, BEVERAGES, AND ETC. THE ONLY EXCEPTION IS CAKE, CUP CAKES OR ICE CREAM CAKE.**
7. ALL PARTIES ARE ON A STRICT **TWO HOUR** TIME PERIOD.
8. VIOLATION OF ANY OF THE ABOVE GUIDELINES WILL CAUSE FORFEITURE OR YOUR DEPOSIT.

BY MY SIGNATURE BELOW, I CERTIFY THAT I HAVE READ THE REQUIRMENTS, RULES, AND REGULATIONS AND THAT I FULLY UNDERSTAND AND FREELY AGREE TO THESE CONDITIONS.
CUSTOMER RECEIPT FOR DEPOSIT

NAME OF PARTY DATE & TIME OF PARTY RECEIVED BY/ DATE

PRINTED NAME OF PARTY BOOKING DATE AND TIME OF PARTY

SIGNATURE TODAY'S DATE

PHONE NUMBER HAPPY JOES MANAGER

315 Church Street • Ottumwa, Iowa 52501
Telephone: (641) 682-4565 • Fax: (641) 682-1689 • www.happyjoes.com